



Step three: Control risks

## Risk control examples



## Risk control examples

These hypothetical examples show which kind of risk controls might be put in place to manage five common psychosocial hazards.

Note: The controls you set will be individual to your specific situation. These examples shouldn't be taken as recommendations.



#### **Bullying and harassment**

Identify the hazard	Employees exposed to bullying behaviour from their peers or leadership.

#### Assess the risk Likelihood: Highly likely (frequent but for a short duration).

Consequence: Major (significant impact on mental health for the employee, increased absenteeism, turnover and poor organisational reputation).

#### Control the risk

#### Implement:

- A bullying and harassment policy (with implementation training)
- Wellbeing ambassadors
- · Leadership training
- · Whistleblower hotline
- Support pathways via Sonder.

## Review the control measure

Monitor: Incident and near miss reporting data through WHS and employee engagement programs.

Review: Reassess control effectiveness based on data.





#### **Excessive work demands**

#### Identify the hazard

#### An employee experiences:

- Unachievable task deadlines, expectations or responsibilities
- Unpredictable shifts or hours of work, shift structures or rosters that do not allow adequate time for workers to recover
- Frequent cognitively difficult work
- Multiple tasks that require repeated rapid switching between each to complete them, so it is difficult to concentrate
- Sustained or frequent exposure to emotionally distressing situations
- Tasks that require workers to continually show false displays of emotion, e.g. customer service roles
- Tasks and decisions that are safety critical and that may have a serious impact on the health and safety of workers and others.

#### Assess the risk

Likelihood: Highly likely (frequent and long duration).

Consequence: Major (significant impact on mental and physical health, burnout).

#### Control the risk

#### Company wide

- Clear position descriptions, including competencies and desired skill-set.
- Regular performance reviews to identify workload issues and allocations
- Time management training
- Support pathways via Sonder.

#### For shift workers:

- Surge protocols
- Fatigue management
- Workload management tooling
- · Roster management (including consultation).

## Review the control measure

Monitor: Employee feedback, absenteeism rates, and productivity metrics.

Review: Reassess workload allocation and control measures regularly.



#### Lack of role clarity

#### Identify the hazard

 $\label{thm:equilibrium} \mbox{Employees experiencing uncertainty about their job roles, responsibilities,}$ 

and expectations.

#### Assess the risk

Likelihood: Moderately likely (infrequent but long duration).

Consequence: Moderate (impact on job satisfaction and performance).

#### Control the risk

#### Implement:

- · Clear job descriptions
- Regular performance reviews and feedback sessions with managers
- Open communication channels business-wide
- · Career development planning
- · Support pathways via Sonder.

## Review the control measure

Monitor: Employee feedback, performance reviews, and exit interviews.

Review: Reassess job descriptions and communication channels regularly.

#### Poor support from supervisors and peers

#### Identify the hazard

Employees experiencing:

- A lack of support, guidance, and positive feedback from their supervisors and colleagues.
- Inadequate information, advice and help with work tasks or to resolve issues, or access to necessary equipment and resources
- Performance feedback or other management action which is unreasonable or delivered in an unreasonable manner.

#### Assess the risk

Likelihood: Highly likely (frequent and long duration).

Consequence: Major (significant impact on mental health, job satisfaction, and performance).

#### Control the risk

#### Implement:

- Leadership training on effective communication and support
- Clear 'first 90 day' plans alongside training/ onboarding for new starters
- Regular performance reviews and feedback sessions
- · Mentoring and coaching programs
- · Team-building activities
- Support pathways via Sonder.

### Review the control measure

Monitor: Employee engagement surveys and exit interviews.

Review: Reassess leadership training, mentoring programs, and team-building activities.





#### Remote or isolated work

#### Identify the hazard

Arising from the location, time or the nature of the job. For example:

- Where there is limited access to other people, reliable communication or technology to get physical and emotional support, if required
- Working alone or in other peoples' homes if accessing help, especially in an emergency, is difficult (such as, where there is potential exposure to violent or aggressive behaviour).

#### Assess the risk

Likelihood: Likely (frequent and long duration).

Consequence: Major (workplace accidents, impact on mental health, job satisfaction, and productivity).

#### Control the risk

#### Implement:

- Regular virtual team meetings and check-ins
- Virtual social events and team-building activities
- A hybrid/ remote work policy which sets clear communication channels and expectations
- Flexible work arrangements to balance remote and in-person work
- Support pathways via Sonder.

## Review the control measure

Monitor: Employee engagement surveys, productivity metrics, and absenteeism rates.

Review: Reassess virtual team meeting frequency, social events, and communication channels.







# Protect your people. Protect your business.

Discover more tools and templates to help you navigate the risk management process <u>here</u>.

Sonder is a workforce health and safety platform that provides safety, medical, and mental health support. To find out how Sonder can help you reduce people-related risks and costs, ensure compliance, and build a resilient, productive workforce, get in touch for a demo.

